

## Manvel Public School Health & Safety Plan

Committee:		Reentry Coordinator:	Dave Wheeler (Superintendent)
		Team Members:	Melissa Hiltner (Principal) Josh Grosskreutz (Teacher) Molly Love (Teacher) Courtney Sandness (Teacher) Elizabeth Vaudrin (Teacher) Jim Moreland (Plant Manager) Kathy Langowski (School Board President)

*"School districts are required to utilize the phases outlined by the North Dakota Department of Health, North Dakota Department of Public Instruction and Governor's Office. The district has created guidelines that correspond with each phase. To accommodate specific needs within the school district and building levels, the district may opt to, as appropriate, implement health and safety measures in a higher tier. This may include, up to, school closures. This will only be done after consultation with Grand Forks County Health and the impacted Building(s) COVID-19 Coordinator. Any change to phase would be immediately communicated to allow for appropriate implementation for families and at the building/district level."*

	YELLOW	GREEN
Learning	On-site learning will be available with heightened safety precautions. Distance learning will be available to those students who quarantine.	New Normal. On-site and Distance learning for quarantine only.
Work	A combination of staff on site as well as staff possibly teaching remotely from their home	New Normal. Most staff on-site. High risk staff may be working remotely. District health and safety precautions are in place.
Transportation	Would be ongoing for students coming to the building with proper health and safety precautions for drivers and riders.	Would be ongoing for students coming to the building with proper health and safety precautions for drivers and riders.
Meals	Meals would be served on site.	Meals would be served on site.
	Yellow according to ND Restart Plan	Blue/Green according to ND Restart Plan

## Health and Safety Plan for YELLOW and GREEN

COVID-19 RESPONSE PLAN	<b>Process for monitoring students and staff for symptoms, history of exposure and absenteeism.</b>	
	Staff, parents, and students will be educated on the signs and symptoms of COVID-19.	
	Staff and students will be encouraged to stay home when experiencing symptoms according to the CDC guidelines (i.e., temperature of 100.4 or experiencing symptoms).	
	Staff and students will be encouraged to stay home and self-quarantine if they have been in close contact with an individual who is confirmed or suspected to have COVID-19.	
	Students exhibiting signs of COVID-19 while at school will be isolated in the backroom of the office while waiting to be picked up by a parent or guardian.	
	Students absent from school or self-quarantining will be screened by office staff to determine if symptoms are potentially related to COVID-19.	
	<a href="#">Link to guidance for vaccinated individuals at MPS</a>	<a href="#">Decision Tree For Requiring Masks</a>
	<b>Process to identify and protect children and staff at higher risk with an opportunity for continued distance teaching and learning.</b>	
	<a href="#">Upper Valley document regarding IEP students</a>	
	Sharing of classroom tools and resources will be eliminated as much as possible	
	Numerous physical distancing and hygiene measures will be in place for all students, including high risk students attending virtual classes as needed.	
	High-risk staff will discuss possibility of working remotely with district administration.	
<b>Process to rapidly notify parents and staff of exposures in the school setting.</b>		
Families and staff will be notified immediately of a confirmed case within the school via SwiftK12 (through Powerschool), the Remind app and/or a letter.		

	<b>Process for isolation and quarantine when a staff member, student, or visitor becomes sick or demonstrates a history of exposure.</b>	
	Any staff member who becomes sick will be required to leave the building immediately. Their duties will be covered by other staff within the building until a substitute teacher arrives.	
	<a href="#">Essential Personnel/Close Contact Protocol</a>	<a href="#">Close Contact with mask guidance</a>
	Any student who becomes sick at school will be sent to the office. The student's temperature will be taken and the student will be isolated in the backroom of the office until a parent or guardian picks them up.	
	<b>Guidelines for when an isolated or quarantined staff member, student, or visitor may return to school.</b>	
The CDC guidelines will be followed for positive cases and close contacts. Please check this link for the newest information on quarantine from the CDC. <a href="#">Quarantine guidelines (3/12/2021)</a>		

<b>POSITIVE OR CLOSE CONTACT</b>	<p>A <b>close contact</b> is defined as a person who spends a prolonged period of time (15 minutes) within 6 feet (2 meters) of a person that has been diagnosed with COVID-19 up to 2 days prior to their illness onset. Close contact can occur while caring for, living with, visiting, or sharing a health care waiting area or room with someone that has been diagnosed with COVID-19. Just being in an indoor environment with someone is not necessarily a close contact.</p>	<p><b>Isolation</b> separates sick people with a contagious disease from people who are not sick. This refers to the person who tests positive for COVID. The Dept of health will isolate positive tests, typically in their home.</p>	<p><b>Quarantine</b> separates and restricts the movement of people who were exposed to a contagious disease to see if they become sick. These people may have been exposed to a disease and do not know it, or they may have the disease but do not show symptoms. There is no guarantee you are sick when asked to quarantine but if you are defined as having close contact with someone who is a positive test, quarantine will occur through contact tracing.</p>
	Staff who are quarantined and cannot be in the building will follow our sick leave policy.		
	Distance learning will occur for any child that is quarantined or in isolation.		
	<b>Process for a confirmed case within the district</b>		
	Families and staff will be notified immediately of a confirmed case within the school through SwiftK12 (through Powerschool), the Remind app, and email.		
	In the event of a positive test in the building, the school leaders will perform contact tracing as quickly as possible. The school could close the classroom for up to 2 days if administration deems it necessary and the students in that classroom would go into distance learning during that time. Additional students, those in special groups/activities or those on a certain bus route(s) may also be required to distance learn for those 2 days while contact tracing and potentially replacing staff takes place. <b>(12/14/2020)</b>		
	At the discretion of administration, a decision to require certain grade levels and/or the entire school to move to distance learning for up to 14 days may be made. Situations that may require this additional action include but are not limited to: 1) A loss of staff that makes teaching/supervision not possible for all students, 2) A high number of positive cases or close contacts that makes the building unsafe for students and adults.		
When a staff member is quarantined, he/she may be given the option to work remotely depending on numerous factors.			
<b>COMMUNICATION &amp; TRAINING</b>	<b>Train all faculty and staff on the implementation of the Health and Safety Plan.</b>		
	Training will be provided during Professional Development days.		
	<b>Train all faculty and staff on appropriate use and wearing of facial coverings.</b>		
	Training will be provided during Professional Development days.		
	<b>Plan for ensuring ongoing communication with families around the elements of the local Health and Safety Plan, including ways that families can practice safe hygiene in the home.</b>		
	A video introduction to the Health and Safety Plan will be available prior to the first day of school.		
	The Health and Safety Plan will be posted on the school website.		
Information regarding the signs and symptoms, hand hygiene, preventing the spread and more will be available on the school website and shared via Facebook, Remind, and/or email on a regular basis. Posters will be displayed at the school.			
<b>HYGIENE &amp; CLEANING</b>	<b>Facial coverings (masks) can be worn by staff and students when social distancing is not possible.</b>		
	All students (PreK - 8) will be recommended to wear mask while on the bus and in the school building.		
	Masks may be required under certain circumstances according to guidance from NDDOH and/or CDC.		
	CDC Link to mask information		
	<b>Guidelines for hygiene practices for students and staff which include the manner and frequency of hand-washing and other best practices.</b>		
	Students will be educated on proper hand washing technique.		
	Hand sanitizer will be available throughout the school including at each entrance and in each classroom. Bathrooms will be supplied with adequate soap and paper towels.		
	Students and staff will be encouraged to wash their hands or use hand sanitizer every time they leave AND enter a room.		
	Students will be educated on proper technique for covering coughs and sneezes.		
	<b>Protocols for cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students</b>		
	Teachers and/or students will clean tabletops/desks, high-touch surfaces, and student centers each time the class leaves for an elective and lunch/recess.		
	The custodial team will clean each room thoroughly at the end of each day.		
	Restrooms will be cleaned regularly after classes have transitioned to the next class period.		
	Hallway, lockers and common areas will be cleaned and disinfected regularly by the custodial team.		
	Doors will remain open when possible to limit high touch surfaces and improve air circulation.		
Windows will be opened when possible to allow fresh air into the classroom.			
Bus seats will be sanitized after each trip by the bus driver or designee.			
<b>PROTOCOLS FOR CLASSROOM/LEARNING SPACE OCCUPANCY THAT ALLOW FOR SEPARATION AMONG STUDENTS AND STAFF THROUGHOUT THE DAY TO THE MAXIMUM EXTENT FEASIBLE</b>	<b>Protocols for classroom/learning space occupancy that allow for separation among students and staff throughout the day to the maximum extent feasible</b>		
	We will continue to emphasize social distancing for our students.		
	Masks will be recommended beginning August 10th of 2021		

<b>PHYSICAL DISTANCING</b>	Sharing classroom resources and supplies will be limited whenever possible. Items that must be shared will be sanitized as feasible.
	<b><i>Protocols for the use of cafeterias, commons areas and other congregate settings for students, faculty and staff</i></b>
	Recess times will be staggered allowing for social distancing of the outside play areas.
	Playground equipment will be cleaned regularly.
	Lockers will be accessed twice per day by middle school students (morning and lunch) to minimize hallway congestion during transition times.
	Arrivals and departures will be staggered to minimize congestion.
	Buses will strongly recommend masks as social distancing cannot be guaranteed on our buses.
	- Family members will sit together
	- Masks will be strongly recommended for all riders including bus drivers
	- An extra route may be added to our transportation pool as feasible.
	Dividers will be installed in the office.
	Any time class groups need to mix (i.e., Mustang Mornings, After School Program), classmates will be kept together and masks will be required if social distancing cannot be maintained.
	<b><i>When weather permits, utilization of outdoor spaces is recommended.</i></b>
Outdoor spaces will be encouraged as weather permits. Classes will not mix and social distancing requirements will be followed.	
<b>ADDITIONAL SAFETY MEASURES</b>	
<b><i>Protocols for limiting the sharing of materials among students to the maximum amount feasible.</i></b>	
Sharing classroom resources and supplies will be limited whenever possible. Items that must be shared will be sanitized as feasible.	
Alternative options will be considered for meal distribution to minimize high touch items.	
Books and other shared resources will be cleaned between uses when feasible.	
<b><i>Protocols for identifying and restricting non-essential visitors and volunteers.</i></b>	
Community events that cannot maintain social distancing will not be held or will use an alternative format.	
<b>Approved by Board 8/9/2021</b>	