

# Manvel Public School

Inspiring 21st Century Learners to Influence 22nd Century Successes



July 31, 2020

Parents/Guardians:

In accordance with the updated policy, which went into effect on February 11, 2020, **all over-the-counter (OTC) and prescription medications will need to be provided by the parent/guardian of each student. Manvel Public School will no longer be supplying OTC medications including Tylenol, Ibuprofen, Tums, Neosporin, cough drops, vaseline, hydrocortisone cream, or contact solution.** In order to protect the safety of the school district, personnel and your child, there will be no exceptions to this policy. Please follow the steps as outlined below if you want OTC medication administered to your child during school hours.

- All OTC medication(s) must be in its original container and the bottle must be new with an unbroken seal.
- All **prescription** medications must have a fixed label which indicates the student's full name, name of the medication, dosage, method of administration, time of administration and time interval of dosages. Unlabeled prescription medications will NOT be accepted.
- Place all medication in one ziplock bag, labeled with the child(ren)'s first and last name.
- Parents/guardians must bring in the **prescribed** medication(s) to the school office. Students can NOT bring prescribed medication to the school.
- All medication that is not picked up by the end of the school year will be properly disposed of within 30 days.

Please expect/plan to have any over the counter medications for your child(ren), labeled and in their appropriate containers, to the school office. If you have any questions please call the school office at 701-696-2212.